



Republic of the Philippines
Department of Education
REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



30 January 2025

DIVISION MEMORANDUM
No. 105 s.2025

**SCHOOL-BASED FEEDING PROGRAM (SBFP) COORDINATION MEETING AND
CONSOLIDATION OF NUTRITIOUS FOOD PRODUCTS (NFP) INSPECTION AND
ACCEPTANCE REPORTS (IARs) AND DELIVERY RECEIPTS (DRs)
SY 2024-2025**

TO: Rosalio R. Vitorillo - Chief, SGOD
Baldomero Mark B. Meso III - Medical Officer III
School-Based Feeding Program Division Focal Persons
School-Based Feeding Program Administrative Support II
Division Supply Officer / Division Inspectorate Team
All Others Concerned
This Division

1. Please be informed that there will be a coordination meeting and consolidation of Nutritious Food Products (NFP) Inspection and Acceptance Reports (AIRs) and Delivery Receipts on the following dates:

Date	Time	Venue
February 18-21, 2025	8:00 AM- 5:00 PM	Division Medical & Dental Health Section Office / City Central School
March 10-13, 2025		
April 7-10, 21-25, 28-30, 2025		
June 9-13, 16-20, 2025		

2. All select personnel will report on the following dates to evaluate and ensure completeness, accuracy and compliance of all IARs and DRs of all Nutritious Food Products submitted by the schools as these documents will also serve as basis for initiating payments to the suppliers, upon successful inspection and acceptance of the delivered items.



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3. For information and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION

SCHOOL-BASED FEEDING PROGRAM

DM-006-SGOD-SHN-JAA / DIVISION MEMORANDUM SBFP COORDINATION MEETING AND
CONSOLIDATION OF ALL IAR AND DR SY 2024-2025
January 30, 2025